



Republic of the Philippines  
Department of Migrant Workers  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City

**OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA) Updated APP First Semester FY 2024**

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Procurement of Janitorial and Support Services for OWWA Central Office	EGSD	YES	Competitive Bidding	Oct-23	Nov-23	Dec-23	Jan-24	GoP	54,912,000.00	54,912,000.00	-	Based on NEP FY 2024 as submitted to DBM
50203000 00	Various Plaques (2023 Budget)	HRMDD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	285,000.00	285,000.00	-	Loyalty, retirement
50299070 01	Subscription - Remote Desktop Application (Anydesk)	MISD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	50,000.00	50,000.00	-	20 licenses
50299070 01	Subscription - Zoom Video Conference	MISD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	165,000.00	165,000.00	-	
50203000 00	Supply and Delivery of Drinking Water	PPMD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	600,000.00	600,000.00	-	Drinking water for Central Office
50299070 04	Newspaper Subscription for Central Office	ASMD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	505,000.00	505,000.00	-	Various Broadsheets and Tabloids
5020322001	Various Office Furniture and Equipment	MPC	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	123,000.00	123,000.00	-	Cash Box, Vault, Clerical Chairs, Visitor's Chairs (CY 2023 Continuing Budget)
	Internet Services for Central Office	MISD	NO	Direct Contracting	Feb-24	N/A	Mar-24	Mar-24	GoP	2,400,000.00	2,400,000.00	-	WETI, 150-300 mbps for 12 months
	Internet Services for DMW Satellite Office, 10mbps	MISD	NO	Direct Contracting	Feb-24	N/A	Mar-24	Mar-24	GoP	280,000.00	280,000.00	-	WETI
	Supply and Delivery of Two (2) units Stand Fan	Legal	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	3,000.00	3,000.00	-	
50203210 99	Purchase of Automatic Voltage Regulator	MPC	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	7,000.00	7,000.00	-	20 units
50203210 99	Switch Hub Router 16 ports	MPC	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	12,500.00	12,500.00	-	5 units
50203210 99	Crimping Tool, RJ45 and UTP Network Cable	MPC	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	2,900.00	2,900.00	-	supplies for networking of computers
50203000 00	Printing of Letterhead and Mailing Envelop (OWWA Logo)	PPMD	NO	NP-53.9 - Small Value Procurement	Mar-24	N/A	Apr-24	Apr-24	GoP	600,000.00	600,000.00	-	Letterhead with OWWA Logo and Bagong Pilipinas logo
50604050 99	Procurement of DSLR Camera and Accessories	ASMD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	836,000.00	-	836,000.00	2 sets DSLR Camera, speed light and lens
50203010 02	Accountable Forms	CASH	NO	NP-53.5 Agency-to-Agency	Feb-24	N/A	Mar-24	Apr-24	GoP	2,700,000.00	2,700,000.00	-	28,000 booklets official Receipts
5020322001	Modular Partition	MPC	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	440,000.00	-	440,000.00	1 lot- six sets
50212990 99	Procurement of Pest Control Service	EGSD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	242,000.00	242,000.00	-	
50213050 99	Maintenance of Emergency Generator System	EGSD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	385,000.00	385,000.00	-	
	Internet Services at NAIA Terminal 1	MISD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	767,000.00	767,000.00	-	New connection for MPC use
	Supply and Delivery of Various Women's Month Advocacy Materials	HRMDD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	351,250.00	351,250.00	-	
	Subscription of 4G LTE two-way radio	EGSD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	550,000.00	550,000.00	-	
50299050 04	Lease of PABX	EGSD	NO	Direct Contracting	Feb-24	N/A	Mar-24	Mar-24	GoP	660,000.00	660,000.00	-	Renewal of lease on existing PABX
50213050 99	Maintenance of Elevators	EGSD	NO	NP-53.9 - Small Value Procurement	Feb-24	N/A	Mar-24	Mar-24	GoP	986,000.00	986,000.00	-	
	Procurement of Security Services for the OWWA Central Office	EGSD	NO	Competitive Bidding	Mar-24	Mar-24	Apr-24	Apr-24	GoP	17,405,320.22	17,405,320.22	-	Based on NEP FY 2024 as submitted to DBM
50203010 02	Cash Bag	CASH	NO	NP-53.9 - Small Value Procurement	Mar-24	N/A	Apr-24	Apr-24	GoP	6,000.00	6,000.00	-	10 pcs.
50203010 02	CASH Box	CASH	NO	NP-53.9 - Small Value Procurement	Mar-24	N/A	Apr-24	Apr-24	GoP	9,000.00	9,000.00	-	15 pcs.
50211030 02	Procurement of Structural Consultancy Services	EGSD	NO	NP-53.9 - Small Value Procurement	Mar-24	N/A	Apr-24	Apr-24	GoP	514,000.00	514,000.00	-	
	Supply and Delivery of Various Consumables (Branded and Original) for 1st Quarter CY 2024	PPMD	NO	Shopping	Mar-24	N/A	Apr-24	Apr-24	GoP	852,540.00	852,540.00	-	
50299050 04	Rent of various copiers	EGSD	NO	Competitive Bidding	Mar-24	Mar-24	Apr-24	Apr-24	GoP	896,666.66	896,666.66	-	
50203010 02	Procurement of Office Supplies for 1st Quarter CY 2024	PPMD	NO	Shopping	Mar-24	N/A	Apr-24	Apr-24	GoP	493,020.00	493,020.00	-	Other office supplies not available at PS-DBM

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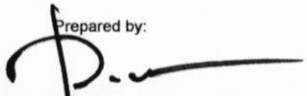
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50299070 99	Cable TV Services	EGSD	NO	Direct Contracting	Mar-24	N/A	Apr-24	Apr-24	GoP	293,000.00	293,000.00	-	continuation of subscription from Skycable
	Money Counter	Cash	NO	NP-53.9 - Small Value Procurement	Mar-24	N/A	Mar-24	Mar-24	GoP	36,000.00	36,000.00	-	2 units, to be sourced from 2023 continuing budget
	Money Detector	Cash	NO	NP-53.9 - Small Value Procurement	Mar-24	N/A	Mar-24	Mar-24	GoP	1,000.00	1,000.00	-	1 unit to be charged against the 2023 continuing budget
	Paper Shredder	Cash	NO	NP-53.9 - Small Value Procurement	Mar-24	N/A	Mar-24	Mar-24	GoP	10,000.00	10,000.00	-	1 unit to be charged against the 2023 continuing budget
	Procurement of OWWA Customer Interaction Management Solution - 1348 Centralized System	OP Center	NO	Competitive Bidding	Mar-24	N/A	Apr-24	Apr-24	GoP	15,114,459.36	15,114,459.36	-	
50203010 02	Procurement of Consumables for 1st Quarter, 2024, PS-DBM	PPMD	NO	NP-53.5 Agency-to-Agency	Mar-24	N/A	Apr-24	Apr-24	GoP	73,635.11	73,635.11	-	Office Consumables to be procured through PS-DBM
	Supply, Delivery and Installation of Frameless glass Door for various Offices	EGSD	NO	NP-53.9 - Small Value Procurement	Mar-24	N/A	Apr-24	Apr-24	GoP	980,000.00	980,000.00	-	
50203090 00	Procurement of Fuel, Oil and Lubricants	EGSD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Mar-24	N/A	Mar-24	Mar-24	GoP	6,496,000.00	6,496,000.00	-	Direct Retail Purchase as allowed in RA 9184
	Courier Services for Overseas Destinations	RMD	NO	Competitive Bidding	Apr-24	Apr-24	Apr-24	Apr-24	GoP	3,000,000.00	3,000,000.00	-	
	Lease of Space for Seafarers' Welfare Hub "ALAGANG OWWA"	EGSD	NO	NP-53.10 Lease of Real Property and Venue	Apr-24	N/A	May-24	May-24	Others	3,870,000.00	3,870,000.00	-	To be charged against Seafarers' Welfare Fund "ALAGANG OWWA"
50299070 01	Subscription to On-line Assessment/Testing	HRMDD	No	NP-53.9 - Small Value Procurement	Apr-24	N/A	May-24	May-24	GoP	224,000.00	224,000.00	-	On-line testing for applicants
	Preventive Maintenance of Fire Alarm System, Detectors, Sensors, Fire Protection Accessories	EGSD	NO	NP-53.9 - Small Value Procurement	Apr-24	N/A	May-24	May-24	GoP	360,000.00	360,000.00	-	
	Glass Writing Board	ODA-AFM	NO	NP-53.9 - Small Value Procurement	Apr-24	N/A	Apr-24	Apr-24	GoP	15,999.00	15,999.00	-	1 unit to be charged against the 2023 continuing budget
10605090 01	Supply and Delivery of Fire Extinguishers	EGSD	NO	NP-53.9 - Small Value Procurement	Apr-24	N/A	May-24	May-24	GoP	268,000.00	268,000.00	-	
	Trainer/Facilitator Welfare Officers Consultation and Retooling Session	OOCs	NO	NP-53.9 - Small Value Procurement	Apr-24	N/A	May-24	May-24	GoP	300,000.00	300,000.00	-	
50203210 99	Money Counter	MPC	NO	NP-53.9 - Small Value Procurement	May-24	N/A	Jun-24	Jun-24	GoP	60,000.00	60,000.00	-	4 units
50203210 99	Money Detector	MPC	NO	NP-53.9 - Small Value Procurement	May-24	N/A	Jun-24	Jun-24	GoP	5,000.00	5,000.00	-	2 units
50203210 02	Platform Truck, 150kg load capacity	Board Sec.	NO	NP-53.9 - Small Value Procurement	May-24	N/A	Jun-24	Jun-24	GoP	3,500.00	3,500.00	-	1 unit
50203210 02	Paper Cutter, A4	Board Sec.	NO	NP-53.9 - Small Value Procurement	May-24	N/A	Jun-24	Jun-24	GoP	1,500.00	1,500.00	-	1 unit
50203210 02	Self-healing cutting mat (A1)	Board Sec.	NO	NP-53.9 - Small Value Procurement	May-24	N/A	Jun-24	Jun-24	GoP	1,500.00	1,500.00	-	1 unit
10404060 00	Various Medicines and Medical Supplies c/o Clinic	HRMDD	No	NP-53.9 - Small Value Procurement	May-24	N/A	Jun-24	Jun-24	GoP	507,791.07	507,791.07	-	For dispensing to clinic patients (employees)
50203220 01	Supply and delivery of Various Blinds for OWWA Central Office	EGSD	NO	NP-53.9 - Small Value Procurement	May-24	N/A	Jun-24	Jun-24	GoP	679,375.94	679,375.94	-	
5020321002	Heavy Duty Shredder	MPC	NO	NP-53.9 - Small Value Procurement	May-24	N/A	May-24	May-24	GoP	100,000.00	-	100,000.00	
5020321002	Paper Shredder	ODA-AFM	NO	NP-53.9 - Small Value Procurement	May-24	N/A	May-24	May-24	GoP	45,000.00	45,000.00	-	1 unit
5020321002	Heavy duty paper shredder	BUDGET	NO	NP-53.9 - Small Value Procurement	May-24	N/A	May-24	May-24	GoP	49,999.00	49,999.00	-	
5020321002	Heavy Duty Shredder	Legal Staff	NO	NP-53.9 - Small Value Procurement	May-24	N/A	May-24	May-24	GoP	45,000.00	45,000.00	-	1 unit
50203210 02	Heavy duty paper shredder	ODA Operations	NO	NP-53.9 - Small Value Procurement	May-24	N/A	May-24	May-24	GoP	45,000.00	45,000.00	-	1 unit
50203210 02	Heavy duty paper shredder	IA	NO	NP-53.9 - Small Value Procurement	May-24	N/A	May-24	May-24	GoP	45,000.00	45,000.00	-	1 unit
5020321002	Digital projector	IA	NO	NP-53.9 - Small Value Procurement	May-24	N/A	May-24	May-24	GoP	24,495.00	24,495.00	-	1 unit

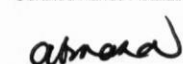
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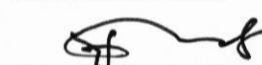
Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (Brief Description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50299050 01	Lease of Warehouse Space	EGSD	NO	NP-53.10 Lease of Real Property and Venue	May-24	N/A	May-24	May-24	GoP	2,000,000.00	2,000,000.00	-	
50604050 13	Purchase of Gym Equipment : Treadmill	EGSD	NO	NP-53.9 - Small Value Procurement	May-24	N/A	May-24	May-24	GoP	300,000.00	-	300,000.00	
50299050 02	Lease of Parking Space	EGSD	NO	NP-53.10 Lease of Real Property and Venue	May-24	N/A	May-24	May-24	GoP	2,800,000.00	2,800,000.00	-	
	Various office, video, and communication equipment and Accessories	ASMD	NO	NP-53.9 - Small Value Procurement	May-24	N/A	Jun-24	Jun-24	GoP	440,827.00	440,827.00	-	Phone stabilizrs, DSLR Stabilizrs, Lapel microphones, wireless Intercom, LED video light, Dry Cabinet, Hard tool case storage box
5020322001	Modular Table partition, including Mobile Cabinets and Chairs	OP Center	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	229,000.00	-	229,000.00	8 sets
50203210 02	2-Door Refrigerator, Inverter, no frost	Board Sec.	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	15,000.00	15,000.00	-	1 unit
50203210 02	Refrigerator, 6 cu.ft.	GAS	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	15,000.00	15,000.00	-	1 unit
	Refrigerator, 2 door	BUDGET	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	15,000.00	15,000.00	-	1 unit to be charged against the 2023 continuing budget
	Supply and Delivery of Two-Door Refrigerator	PPMD	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	15,000.00	15,000.00	-	Funds to be sourced from 2023 continuing budget
	Supply and Delivery of Two-Door Refrigerator	AFMO	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	15,000.00	15,000.00	-	Funds to be sourced from 2023 continuing budget
	Supply and Delivery of Two-Door Refrigerator	HRMDD	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	15,000.00	15,000.00	-	Funds to be sourced from 2023 continuing budget
5020321002	Coffee Percolator	MPC	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	24,000.00	24,000.00	-	3 units - 2023 continuing Budget
	Air Purifier	ODA-AFM	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	23,796.00	23,796.00	-	2 units, to be charged against the 2023 continuing budget
50604050 99	Purchase of Sound System	EGSD	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	200,000.00	-	200,000.00	
10404990 00	Maintenance supplies for 1st Semester	EGSD	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	605,000.00	605,000.00	-	
10404990 00	Various Tools for repair and maintenance works	EGSD	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	100,000.00	100,000.00	-	
5020322001	Diplomat Safe, 4 drawers	ROCS	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	70,000.00	-	70,000.00	
5020322001	Sofa Set	ROCS	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	100,000.00	-	100,000.00	
5020322001	Conference Table with Chairs	ROCS	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	150,000.00	-	150,000.00	
50203010 02	Procurement of Office Supplies and Consumables for 2nd Quarter, 2024, PS-DBM	PPMD	NO	NP-53.5 Agency-to-Agency	Jun-24	N/A	Jul-24	Jul-24	GoP	438,799.20	438,799.20	-	Common Office supplies to be procured through PS-DBM
50203010 02	Procurement of Office Supplies for 2nd Quarter, 2024, through Shopping	PPMD	NO	Shopping	Jun-24	N/A	Jul-24	Jul-24	GoP	603,260.00	603,260.00	-	Other office supplies not available at PS-DBM
50203010 02	Procurement of Consumables for 2nd Quarter, 2024, through Shopping	PPMD	NO	Shopping	Jun-24	N/A	Jul-24	Jul-24	GoP	872,840.00	872,840.00	-	Other office supplies not available at PS-DBM
	Stand Fan, 16" (7 units)	MPC	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	17,500.00	17,500.00	-	Funds to be sourced from 2023 continuing budget.
	Laminated Table Top for existing modular furniture	MPC	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	64,000.00	64,000.00	-	15 sets, (W120xD45) - to be used for expansion of existing modular furniture - should be sourced from same supplier of existing modular furniture to ensure compatibility ans same design (2023 continuing budget)
	Laminated Table Top for existing modular furniture	MPC	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	48,000.00	48,000.00	-	15 sets, (W100xD45) - to be used for expansion of existing modular furniture - should be sourced from same supplier of existing modular furniture to ensure compatibility ans same design (2023 continuing budget)
50203210 02	ID Reader	MISD	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	400,000.00	400,000.00	-	40 units


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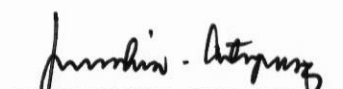
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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203210 02	Biometrics Reader	MISD	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	420,000.00	420,000.00	-	21 units
	Supply and Delivery of Laminating Machine (A3)	PPMD	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	12,000.00	12,000.00	-	Two (2) units, Funds to be sourced from 2023 continuing budget
	Supply and Delivery of Comb Binding Machine	PPMD	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	30,000.00	30,000.00	-	Funds to be sourced from 2023 continuing budget To be used for preparation of Bidding Documents
	Numbering Machine (1-5 digit, 1-8 digit)	ASMD	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jul-24	Jul-24	GoP	6,764.00	6,764.00	-	Funds to be sourced from 2023 continuing budget.
	Procurement of Firewall	MISD	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	GoP	1,500,000.00	-	1,500,000.00	
	Procurement of Various ICT Equipment	MISD	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	GoP	11,460,000.00	-	11,460,000.00	Desktops, Laptops, Printers, Scanners, etc.
	Procurement of Various ICT Equipment	MISD	NO	Competitive Bidding	Jun-24	Jun-24	Jul-24	Jul-24	GoP	1,066,000.00	1,066,000.00	-	Desktops, Laptops, Printers, Scanners, etc.
	Empowering SENA Desk Officers: Comprehensive Training Workshop on Mediation and Arbitration for Single Entry Approach (SENA) Officers	HRMDD	NO	NP-53.10 Lease of Real Property and Venue	Jun-24	N/A	Jun-24	Jun-24	GoP	547,200.00	547,200.00	-	2023 MOOE continuing fund
	Transformative Leadership Management: CSC Supervisory Development Track III	HRMDD	NO	NP-53.10 Lease of Real Property and Venue	Jun-24	N/A	Jun-24	Jun-24	GoP	378,000.00	378,000.00	-	
	Supply of Labor and Materials for the Installation of Modular Partition including Cabinets, and Chairs	OP Center	NO	NP-53.9 - Small Value Procurement	Jun-24	N/A	Jun-24	Jul-24	GoP	229,000.00	64,000.00	165,000.00	Capital outlay - 1 lot Laminated partition with glass and table top. MOOE - Chairs and mobile Pedestal
<b>TOTAL</b>										<b>145,920,437.56</b>	<b>130,370,437.56</b>	<b>15,550,000.00</b>	
<b>GRAND TOTAL</b>													<b>145,920,437.56</b>

Prepared by:  
  
**RONALD A. MINA**  
 BAC Secretariat

Certified Funds Available:  
  
**ARDREN B. MASDO**  
 Budget Representative

Bids and Awards Committee:  
  
**HERMINIGILDO D. MENDOZA**  
 Member - BAC

  
**ATTY. ANNA PATRICIA P. JACOBO**  
 Member - BAC

  
**ROSALIA SUSANA S. BAHIA-CATAPANG**  
 Vice Chairperson - BAC

  
**ATTY. EDELYN A. DUNGAN CLAUSTRO**  
 Chairperson - BAC

Approved:  
  
**ARNALDO A. IGNACIO**  
 Administrator

REV: